## North Shore Youth Council BAND NITE PROCEDURES



If you have to cancel or are going to be late, please call NSYC until 5:00 p.m.

Mod Center or Shoreham after 6:00 p.m.

Phone Number at NSYC is 744-0207; Mod is 928-2637; Shoreham is 744-2601

- 1. We have use of the Brookhaven Town Rec. Centers from 6:00-10:00 pm.
- 2. We must maintain a drug free, alcohol free, violent free environment.
- 3. We must leave building as it was when we entered it.
- 4. Brookhaven Town Employee opens building for us by 6:00 pm.
- 5. NSYC staff/chaperones/volunteers arrive at 6:30.
- 6. Staff/chaperones/volunteers immediately rearrange tables and chairs.
- 7. Stock refrigerator with water, soda, put out snacks, put up signs, etc.
- 8. Bands should arrive at 6:30 pm and set up equipment.
- 9. Band 1 sets up right away at stage area.
- 10. At Mod Center, band entrance gets locked at 7:00 pm.
- 11. Three bands are scheduled with 45 minute sets.
- 12. Breakdown and set-up time between sets is 15 minutes.
- 13. Less breakdown/set-up time, more play time.
- 14. Band 1 goes on at 7:00 pm and plays until 7:45 pm 1.\_\_\_\_\_
- 15. Band 2 goes on at 8:00 pm and plays until 8:45 pm 2.\_\_\_\_\_
- 16. Band 3 goes on at 9:00 pm and plays until 9:45 pm 3.
- 17. Show is over at 9:45 pm, lights go on and clean up begins.
- 18. All guests must leave the building.
- 19. Bands breakdown equipment and remove from building.
- 20. Staff/chaperones/volunteers put back tables and chairs, etc.
- 21. The Brookhaven Town Employee locks building at 10:00.
- 22. Everyone must be off grounds by 10:15 pm No loitering!

## **Mod Center:-Rose Carracappa Center**

739 Route 25A, (& CR 83) Mt. Sinai 631-928-2637
LIE to Exit 63(No. Ocean Ave./Mt. Sinai Coram Go North to end Rd/CR 83) Go north. to 25A. Make right (east).on 25A. At 1st traffic light straight ahead next to Valero

## Shoreham Rec.-Robert E. Reid Rec. Ctr.

Defense Hill Rd.,(&25A) Shoreham 631-744-2601 LIE to Exit 68 Wm. Floyd Pkwy. Take to end to 25A. Mod Ctr. is White bldg.