

ROCKY POINT SCHOOL RETIREES CHAPTER CONSTITUTION & BY-LAWS

I. Name

This organization shall be known as the Rocky Point School Retirees Chapter.

II. Purpose

- A. To promote the best interest and welfare of Rocky Point retirees.
- B. To maintain the ties of professional unity between active and retired school personnel.
- C. To promote mutual assistance and cooperation with other organizations with which it is associated.
- D. To provide a forum for the exchange of information that is of interest and benefit to retirees and for the expression of their views.
- E. To promote the aims and objectives of the New York State United Teachers and its national affiliates.
- F. To promote social interaction among Rocky Point retirees.
- G. To seek volunteers to serve as delegates to affiliated organizations.

III. Affiliations

This organization shall be affiliated with NYSUT, its national affiliates, and Retirement Council 22 (RC22). Additional affiliations may be considered upon recommendation by the Executive Board and a 2/3 vote of the membership present.

IV. Membership

- A. Membership in this organization shall be open to former employees of the Rocky Point School District.
- B. Membership shall be obtained through payment of the appropriate local dues.
- C. Other categories of membership may be created by action of the Executive Board and approval of the general membership.

V. Dues

- A. The annual dues of the Rocky Point Retired Teachers Chapter shall be proposed by the Executive Board.
- B. Any changes in dues shall be subject to approval of the membership at an annual meeting.
- C. The annual dues shall be collected in the manner prescribed by the treasurer and used to fund annual student scholarships and donations to our school health offices.

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VI. Protection of Rights of Members

- A. Every member of this chapter shall have equal rights and privileges to nominate candidates, to hold office, to vote in the elections and referendums, to attend membership meetings and to participate in deliberations and voting upon the business of the chapter.
- B. This chapter shall show no discrimination toward any individual or group of individuals on the basis of age, color, creed, national origin, political activities and beliefs, race or gender.

VII. Amendments

- A. This constitution shall be amended by referendum. A 2/3 vote of those members voting shall be required for the adoption of the proposed amendment.
- B. A proposed amendment shall be submitted, in writing, to the Executive Board and presented to the membership at the annual meeting.

VIII. Parliamentary Authority

- A. Except as otherwise provided in this Constitution, all business meetings of the chapter and its units of representation shall be governed by Robert's Rules of Order, Revised.

IX. Meetings

- A. One annual general membership meeting shall be held each year.
- B. Special meetings may be called by the President or by a majority of the Executive Board.
- C. A quorum at a general membership meeting shall consist of the members present.

X. Officers and Representatives

- A. The elected officers of this organization shall be:
 - 1. President
 - 2. Vice-President
 - 3. Treasurer
 - 4. Secretary
- B. Election Term and Assumption of Office—These officers shall be elected for a term of three years and shall serve until their successors are chosen and have assumed office.

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By-Laws

I. Duties of Officers and Representatives

Section 1. President

- A. Shall preside at all meetings of the chapter and Executive Board.
- B. Shall call special meetings of the chapter and the Executive Board in accordance with the Constitution.
- C. Shall oversee the membership process.
- D. Shall make recommendations to the Executive Board and the chapter committees.
- E. Shall serve as the liaison between the Rocky Point School Retirees Chapter and the Rocky Point School District.
- F. Shall perform such other duties that may pertain to his/her office.

Section 2. Vice President

- A. Shall assume the duties and responsibilities of the President in the absence of the President and shall perform such other duties as the President may designate.

Section 3. Treasurer

- A. Shall hold the funds and disburse them according to chapter needs.
- B. Shall bill the members for the annual dues, collect them, and transmit amounts to affiliated organizations.
- C. Shall maintain a roll of members.
- D. Shall keep accurate accounts of receipts and disbursements.
- E. Shall prepare the annual budget and present to membership at the annual meeting.
- F. Shall keep the President and the membership informed of the financial condition of the chapter.
- G. Shall deliver, at the expiration of his/her term of office, all books, monies, and other property of the chapter to his/her successor.

Section 4. Secretary

- A. Shall be responsible for the correspondence of the chapter.
- B. Shall arrange for the recording and preserving of the proceedings of the meetings of the Executive Board and the chapter.
- C. Shall record all election records.

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II. Executive Board

- A. Composition--The Executive Board shall be composed of the officers and the immediate Past President.
- B. Powers and Responsibilities--The Executive Board shall conduct the business of the chapter. Its responsibilities shall include but are not limited to:
 - 1. Finance--Action upon the budget and authorization of all expenditures of funds.
 - 2. Reporting to the membership actions taken by the Executive Board.

III. Voting

- A. Voting shall take place at the annual chapter meeting.
- B. No proxy votes will be allowed in any election.
- C. Only paid members in good standing may vote.

IV. Election of Officers

- A. Officers shall be elected at the annual meeting
- B. Vacancies arising in elected or volunteer positions shall be filled under the direction of the Executive Board.
- C. Persons chosen to fill a vacancy shall serve until the expiration of the original term of office.

V. Fiscal Year

- A. The fiscal year shall begin January 1 and shall end on December 31.
- B. The records of the treasurer shall be examined at least once each fiscal year by the Executive Board.

VI. Enabling Procedure

- A. This Constitution shall become effective upon ratification by members in attendance at a meeting called for that purpose.